

**SEELEY COUNTY WATER DISTRICT**  
1898 West Main Street (P.O. Box 161) Seeley, CA 92273  
Telephone: 760.352.6612 Facsimile: 760.352.0589



**PRESIDENT:** Leslie Hill    **VICE PRESIDENT:** Donald Murphy  
**BOARD OF DIRECTORS:** Jason Grima, Esteban Jaramillo, Bianca Vasquez

**NOTICE OF REGULAR MEETING**

Date: May 16, 2022  
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273  
Time: 6:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CALL TO ORDER

PLEDGE OF ALLEGIANCE

QUORUM – ROLL CALL

B. DISCUSSION OF AGENDA

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.
4. Approval of the agenda.

<b>C. PUBLIC APPEARANCES</b>
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1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes

**D.****REPORTS**

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Operations Report

**E.****CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Demands (Accounts Payable)
2. Approval of Minutes: REGULAR MEETING: April 18, 2022
3. Authorize up to 4 Administrative days for the President of the Board for the month of May 2022.
4. Authorize and approve the AGM to refund for mileage reimbursement in the amount \$9.22 to Ashley Hernandez (trip to Attorney's Bookkeeping/&Store - Acct# Fuel)
5. Authorize and approve the AGM to refund for mileage reimbursement in the amount \$12.64 to Ashley Hernandez (trip to Attorney's Bookkeeping/&Store - Acct# Fuel)

**F.****HAZEN AND SAWYER: WASTEWATER TREATMENT PLANT IMPROVEMENTS**

**F-1. SUBJECT: DISCUSSION: UPDATES TO THE WASTEWATER TREATMENT PLANT IMPROVEMENTS; PROJECT WORK ORDER NO. R7-2019-0001 & R7-2021-0041**

1. ORDER WORK NO. 2021-0041 (\$39K) - IMPROVEMENT TO THE UV SYSTEM
2. ORDER WORK NO. 2019-0001 (\$297K) – IMPROVEMENT TO THE WWTP
3. 60% DESIGN TO 100% PROJECT FUNDING

**G.****DISCUSSION/ACTION**

**G-1. SUBJECT: ACTION/DISCUSSION: AUTHORIZE AND APPROVE REINSTATEMENT OF TEMPORARY STAFFING SERVICE AGREEMENT WITH HUNTER EMPLOYMENT**

1. AUTHORIZE AND APPROVE THE AGM TO REINSTATE AGREEMENT WITH HUNTER EMPLOYMENT FOR CONTINUANCE OF TEMPORARY STAFFING SERVICES FOR WORK THAT INCLUDES LANDSCAPING, JANITORIAL, AND MAINTENANCE WORK.
2. APPROVE A NOT EXCEED IN THE AMOUNT OF \$3500

G-2. SUBJECT: DISCUSSION/ACTION/DIRECTION: **SERVICE AREA PLAN ("SAP"); TERM 2023-2027**

1. APPROVE AND AUTHORIZE THE AGM TO SEEK PROPOSALS FOR SERVICES TO UPDATE SAP FOR A 5-YEAR TERM 2023-2027

G-3. SUBJECT: DISCUSSION/ACTION: **WATER TREATMENT PLANT PLC SYSTEM UPGRADE**

1. Authorize and Approve the AGM to contract services with Hany Hanna, Intuitive Automation Control (IAC) for Upgrades to the PLC System
2. Approve a not exceeds in the amount of **\$145,956.00**

G-4. SUBJECT: DISCUSSION: **RURAL COMMUNITY ASSISTANCE CORPORATION**

1. WATER RATE ANALYSIS FUNDED BY GRANT ASSISTANCE
  - a. RCAC RATE STUDY FORECASTED ANALYSIS -
  - b. NO ANALYSIS IS NEEDED ON THE WASTEWATER RATES

<b>H. CLOSED SESSION:</b>
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This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act function as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)  
Agency designated representatives: Mitch Driskill and Teri Brownlee  
Employee organization: Teamsters Union Local 542
2. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).  
(one potential case)
3. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION  
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)
4. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (The performance of an existing employee) Title: General Manager and Secretary of the Board

<b>I. ANNOUNCEMENTS:</b>
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1. Board of Supervisors Public Meetings: **Tuesdays in May 9:30 am**  
(open session) at 940 W. Main St.
2. CSDA Newsletter: [www.csda.net](http://www.csda.net)

**J.**

**ADJOURNMENT:**

**NEXT REGULAR BOARD MEMBER MEETING: June 20, 2022, at 6:00 P.M.**

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will be made available at the front counter at Seeley County Water **District**, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.